

*Culver City Unified School District is committed to centering diversity, equity, and inclusion, not only in our educational practices - but as a fundamental key to our hiring processes. Successful candidates will demonstrate an ability to work with all constituents and possess proven commitment to and experience in working in a diverse, multicultural environment.*

## **CULVER CITY UNIFIED SCHOOL DISTRICT**

### **CLASS TITLE: ATHLETIC TRAINER**

#### **BASIC FUNCTION**

Under direction of the Assistant Principal, Athletic Director, and Sports Medicine Teacher, the Athletic Trainer provides prevention of athletic injuries; recognition, evaluation, and the immediate care of athletic injuries; serves as a liaison of physical health support to and between athletes, coaches, Athletic Director, physicians, and parents; enacts and uses reasonable efforts and professionalism to ensure that players participate in interscholastic activities, events and practices only when physically able and that any instructions provided by their attending physician are understood and followed; assists with the overall operation and administration of the Athletic Department and CTE Sports Medicine Pathway; assists in the supervision of student trainers in the CTE Sports Medicine Pathway.

#### **Other Functions:**

Work designated game days and sporting events, late afternoons, evenings, and weekends; performs related work as required.

#### **REPRESENTATIVE DUTIES:**

Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements:

#### **ESSENTIAL DUTIES**

Work closely with the CTE Sports Medicine Teacher to assist in the development of the Student Athletic Trainers.

Assist with the supervision of Student Athletic Trainers at sporting events.

Create an environment where all students are welcomed, celebrated and challenged to be their best in all endeavors.

Attends on and off site team practices, events and games as directed to perform the duties of a trainer.

Maintain a professional, organized, sanitary high school training room/facility.

Arrange for physical exams at the site, as it relates to athlete injury, illness and health concerns.

Monitor and report on health insurance coverage for all athletes prior to and during participation in practice and games.

Responsible for the coordination and implementation of impact testing for identified sports.

Monitor and manage concussion follow up for affected athletes.

Assess and report the progress of recovering athletes to coaches and physicians.

Communicate and advise athletes, coaches, and parents on the care and prevention of athlete injuries.

Attend seasonal coaches and parent meetings.

Consults with coaches on athletic injury prevention, basic First Aid, and follow-up injury and prevention.

Administer First Aid to address injuries, control bleeding, perform CPR, and provide basic splinting for fracture/dislocation immobilization to injured athletes, cheerleaders, prior to practice or games and as events happen. Includes injury and emergency care for visiting team athletes if requested by officials and /or visiting coach, guardian.

Conduct an initial assessment of an athlete's illness or injury in order to provide emergency treatment or referral to physician(s) for definitive diagnosis, specific treatment or a physical examination.

Inspect and monitor the safety conditions of the practice, playing, and training areas.

Follow physicians' orders to implement a comprehensive rehabilitation program for athletic injuries.

Confer with coaches in order to select protective equipment upon request.

Maintain and monitor the yearly physical forms and consent forms as established by the CIF and the BOE.

Participate in the development of the after school hours Emergency Plan Response for their school.

Inventory, budget and order needed supplies. Maintain and distribute supplies team medical kits.

Understand, be sensitive to and respect the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disabilities and sexual orientation and identity of students, faculty, staff and other stakeholders.

Establish and maintain records of all student-athlete health records including injuries, treatment, and recommendations, as well as, daily log of treatments provided to athletes.

Using appropriate computer software to complete reports and update communications.

Maintain regular communication with Assistant Principal and Athletic Director regarding injury updates, staffing, program implementation, etc.

Work effectively with people representing diverse cultures, perspectives and needs, including all genders. Demonstrate the connection that diversity is where deep and rich learning occurs.

Understand, be sensitive to and respect the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disabilities and sexual orientation and identity of students, faculty, staff and other stakeholders.

**OTHER DUTIES:**

Able to work evenings and weekends.

Some overnight travel (Southern California and regional US) to accompany sports teams when needed.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Basic principles, techniques and procedures used in the prevention, care and rehabilitation of athletic injuries.

Demonstrated success and knowledge of software programs appropriate for the maintenance of health records (e.g. Google Docs, Excel, etc).

Effective interpersonal, communication (written and verbal), and conflict resolution skills.

Safety guidelines and regulations in athletic and therapeutic activities.

Sports injury record keeping, and the privacy law.

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying.

Evidence of leadership in the areas of equity, social justice, cultural relevance, and restorative practices.

Excellent written and verbal communication skills, particularly across cultural groups.

**ABILITY TO:**

Work and build relationships with teenage student athletes and students involved in the CTE Sports Medicine Pathway.

Develop, oversee, and implement effective programs.

Analyze situations accurately and adopt an effective course of action within designated areas of responsibility.

Communicate with medical personnel, staff members, students and the public.

Read and write with speed and accuracy.

Communicate effectively both orally and in writing.

Comprehend visual and auditory input given by others.

Establish and maintain effective working relationships.

Support students and a willingness to work collaboratively and independently in a diverse environment committed to equity, justice and students' social emotional wellness.

Work with all constituents and possess proven commitment to and experience in working in a diverse, multicultural environment.

**EDUCATION AND EXPERIENCE:**

**EDUCATION:**

BA or BS degree in Sports Medicine, Physiology or similar major and/or Master's degree from a Commission on Accreditation of Athletic Training Education approved university or Athletic Training Education program.

**EXPERIENCE:**

One year of certification and experience required; two to three years of experience in athletic training setting is preferred. Experience with diversity, equity, justice and inclusion preferred. Bilingual preferred.

**LICENSES AND OTHER REQUIREMENTS:**

ATC Certified by the Board of Certification (BOC); must remain in good standing in the BOC program for athletic training.

Valid CA driver's license and acceptable driving record is required. Travel to locations within and outside of the District is required. Use of a private or alternative means of transportation. Must be insurable by the District's liability insurance carrier.

Valid First Aid, CPR and AED Certificates issued by an authorized agency.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Laboratory, training room, indoors and outdoors on various sports fields, floors, gyms, and classroom environment.

Subject to considerable distraction from interruptions and other activities.

Subject to driving to conduct work.

**PHYSICAL ABILITIES:**

Bending at the waist to tape and lift.

Heavy lifting and carrying.

Standing and walking for extended periods of time.

Kneeling or crouching to assist students.

Reaching overhead, above shoulders, and horizontally, dexterity of hands and fingers to operate athletic equipment and tape students.

Frequent lift, carry, push, pull, or otherwise move equipment with up to 50 pounds of force.

Hearing and speaking to exchange information.

Seeing to monitor student activities and assess injuries.

Walking during sporting events and other activities.

**HAZARDS:**

Work in outside weather conditions with exposure to adverse weather and temperature extremes.